

# Back to the Office Campaign

## Phone or Text Communication Examples for Providers

### *Sample Messages for Staff to Call Parents:*

#### On track vaccinations:

“Hi! This is (name) from (practice). I am calling to touch base regarding your child’s wellness visit and vaccinations. It is very important to stay on track with these appointments, as missing them can lead to issues later down the road. Although the COVID-19 pandemic is ongoing, we are doing everything that we can to ensure the health and safety of our patients. Please give us a call if you have any questions or if there is anything that we can do for you. See you soon!”

#### Newborn appointments:

“Hi! This is (name) from (practice). I am calling on behalf of everyone at (practice name) to congratulate you on the arrival of your baby. We are so thrilled for you and your family! As you may know, newborn checkups and on-time administration of vaccines are very important. Although the COVID-19 pandemic is ongoing, we encourage you to keep your scheduled appointments or schedule one if you haven’t already done so. Please let us know if you have any questions or if there is anything that we can do for you. See you soon!”

#### COVID-19:

“Hi! This is (name) from (practice). I hope that you and your family are in good health and staying safe. I am just calling to let you know that all of us at (practice name) are thinking of you. We are here to support you during this unprecedented time. We have modified our practice policies to minimize our patients’ exposure to others. So please let us know if you have any questions or if there is anything else that we can do for your family. Although the COVID-19 pandemic is ongoing, we are still seeing patients in the office or by telehealth when appropriate, so if you have any patient care concerns, please let us know. We hope to see you soon!”

#### Sick-child visits:

“Hi! This is (name) from (practice). I am calling to share some news with you regarding the services that we are offering to our patients. Although the COVID-19 pandemic is ongoing, we are continuing to treat sick patients in a variety of ways. We are offering telehealth visits for concerns that can be treated virtually, or, if need be, in-person visits are available as well. For those children who need an office visit, we have modified our practice policies to minimize office exposure to others. Please don’t put off getting medical attention when your children need it. Give us a call if you have any questions or if there is anything that we can do for you. Take care!”

**Tennessee Chapter**

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